




Academic Audit:- Department: Music

Period of Audit: 2019-20


I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Music	E-mail id: musi.sangita@kamv.ac.in	Phone no:9475620642					
2	Name of the HOD, email & Mob. No.	Name: Sangita Sarkar Dey	E-mail: sarkarsangita961@gmail.com	Mobile No: 9475620642 Mobile No:7865880104					
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alope Bhowmik	E-mail: aloke.b05@rediffmail.com	Mobile No:9475623715					
4	Year of Establishment/ Year of Affiliation	2012							
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016							
6	UGC Recognition (2F & 12 B)	YES							
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m.-5.00 p.m. (Monday to Saturday)							
8	No. of Posts Sanctioned for the department: Teaching - Non-Teaching- Supportive Staff - Other if any – (Annexure 1)	Approved Authority	Govt. Approved Sanctioned teaching post	Present Strength					
		Full time Teacher:							
		Govt. approved SACT		01					
		Invitee Lecturer:							
9	Course wise & Year wise <u>enrolled</u> Students- strength particulars (Attachment)	No. of Students [General/ Program me]	Year	1 st year		2 nd year		3 rd year	
			2019-20	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem
				05	05	02	00	04(GE)	04(GE)

[KHATRA ADIBASI MAHAVIDYALAYA :: 5 YEAR ACADEMIC AUDIT REPORT :: FOR THE SESSION: 2019-20]

II-CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**	
02	Departmental Activities and Records of students' and Teachers' participation for the Academic Year.	2019-20	<p>Every activity is recorded in Departmental Files and college files of Cultural-sub-Committee, Photos of Programmes. Because Music Department is involved in all cultural programmes of the college.</p> <p>Internal Theory and Practical examination of 1st, 3rd & 5th Programme (GE) Semester and Session 2019-20 on and from 01.11.2019 to 05.11.2019, 07.11.2019(1st) at room no 5, 31, 16 & Hall no 3, 4, 5. Practical Examination for Programme (D1),(GE) 3rd semester for held on 06.11.2019.</p> <p>Internal Theory and practical examination of 2nd, & 6th Programme (GE)Semester, Session 2019-20 held on 25.05.2020, Question will be provide on 25.05.2020 (Online Mode)</p>			

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II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
3	Add-on/Certificate Courses completed during Academic Year	2019-20	NIL			

II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	2019-20	NIL			

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II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
5	Coverage of Syllabus (Average Percentage)	2019-20	Syllabus is covered for all courses of UG programme within the stipulated time period. Records. In each semester 100% syllabus is completed. In CBCS system students of the Bankura University of 1 st , 3 rd & 5 th Semester classes began on 01.08.2019 syllabus was completed on 26.11.2019 and classes were dissolved on 10.12.2019. In 2 nd , 4 th & 6 th semester classes began on 03.02.2020, syllabus was completed on 12.06.2020 and classes were dissolved on 30.06.2020.			

II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
6	Maintenance of Student Attendance Registers	2019-20	Day to day attendance is recorded in the Student Attendance Registers.			

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II-CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**	
7	Feedback forms on Curriculum from students	2019-20	NIL			


** Grade A (Good) / B (Satisfactory) / C (Poor)



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I- TEACHING, LEARNING & EVALUATION (with Attachments)		Year	Statement	Impression / Recommendation / Remark by Academic Advisors	Status	Grade
1	Teaching Diaries & Plans in the Prescribed Formats	2019-20	NIL			
2	Co-Curricular Activities (Departmental Level)	2019-20	Only Students of Music Department participated in celebration of Rabindra Jayanti held in online mode on 8.05.2020. This programme is available on the YouTube channel of the college. https://www.youtube.com/watch?v=RxtMzTdrNv4 (COVID 19)			
3	Degrees offered	2019-20	UG programs are run by the department.			

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4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	2019-20	<p>Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. In CBCS system of The Bankura University, Internal Examination of Semester III, V held on 01.11.2019 to,05.11.2019 and 1st semester held on 07.11.2019.</p> <p>Programme D1,GE of 3rd semester practical Examination held on 06.11.2019.</p> <p>Internal Theory and practical Examination Semester II ,IV, , VI held on 25.05.2020 via online.</p>			
5	Remedial Classes	2019-20	Taken as Needed			
6	Record of Mentoring of students by teachers	2019-20	NIL			
7	Result Analysis for the years	2019-20	Yes (Annexure 4)		Annexure 3 in Programme of Action	

** Grade A (Good) / B (Satisfactory) / C (Poor)

IV

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IV - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement									Impression/Re commendation /Remark by Academic Advisors	Status	Grade*	
1	No. of Research Guides in the Department	2019-20	Nil												
2	No. of Faculty registered for Ph. D	2019-20	Nil												
3	Number of Major/Minor/Other Research Projects (Annexure 5)	Year	Major	Minor			Others								
		2019-20	Nil	Nil			01								
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)	Year	International			National			State Level						
		2019-20	NA			NA			NA						
5	Number of Papers Presented in Academic year 2019-20 (International/National/State Level Conference) (attach details)	Year	International			National			State Level						
		2019-20	Nil			Nil			Nil						
6	Number of Books Published in Academic year 2019-20 (Single Author/Co Author) (attach details)***	Year	As a Single Author				As a Co-Author								
		2019-20	Nil				Nil								
7	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [I – International, N – National, S – State Level]	Year	Seminars			Workshops			Training Program						
			2019-20	I	N	S	I	N	S	I	N	S			
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar			Workshop			Exhibition		Project				
		2019-20	Nil			Nil			Nil		Nil				
9	Record of Consultancy in Academic year (attach details)	2019-20	Nil												
10	Record of MOUs in Academic year (attach details)	2019-20	Nil												

** Grade A (Good) / B (Satisfactory) / C (Poor)

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V - EXTENSION ACTIVITIES (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade **
1	Record of Subject/Department Related Extension Activities (attach details)	2019-20	Only Students of Music Department participated in celebration of Rabindra Jayanti held in online mode on 8.05.2020.This programme is available on the YouTube channel of the college. https://www.youtube.com/watch?v=RxtMzTdrNv4 (COVID 19)			
2	Field Visit (attach records)	2019-20	STAGE DEMONSTRATION OF SONGS			
3	Industry Visit (attach records)	2019-20	NIL			

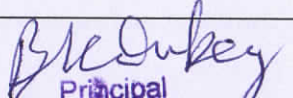
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5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	2019-20	NIL		
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** Grade A (Good) / B (Satisfactory) / C (Poor)

Recommendation/Suggestions by Academic Advisors

Suggestions for improvement /progress of the department	Sheet attached			
1		Signatures of Academic Advisor with designation		Seal
2	1	 Principal		
	2	Gnda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura		
3	3			
Sangita Sarkar (Sey), Signature of the HOD with date Head Department of Music Khatra Adibasi Mahavidyalaya		16.11.2021 16.11.2021		

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Signature of the Teacher-in-Charge with date

M. S. Chatterjee
Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura
16/11/2021

Alauddin
16.11.2021

Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra : Bankura

Declaration by the Teacher-in-Charge

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 16.11.2021

M. S. Chatterjee 16/11/2021
Signature of Teacher in Charge
Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

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Annexure 1: Staff Pattern of Department of Music



Faculty profile with name, qualification, designation, specialization(D.Sc./ D.Litt./ Ph. D./ M. Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sangita Sarkar(Dey)	M.A. (Vocal Music, Qualified.	Visiting Faculty (01.11.2017 to 31.12.2019.) SACT-II (w.e.f. 01.01.2020.)	Inclusive & Teacher Music	4Years +	Nil

Annexure 2: Syllabus Module Link :

Session	Link
2019-2020	https://kamv.ac.in/dept_contents.php?did=11&item_id=2



Annexure 3: CO, PO

Link for CO, PO is https://kamv.ac.in/course_outcome.php#

Annexure 4: Result Analysis of 2019-2020 Session-

Name of the Course/programme	Total No. of Students Appeared	1st Class	2nd Class	P. Div.	SNC	No of Students Passed	Pass Percentage
U.G. 6 th Semester Programme GE	04	02	01	01	00	04	100%